

Request for Council Action

Originator Finance	Item Account Receivable Write-Offs
Agenda Section	Date 12/15/2014
Description	

The City Council is asked to consider and approve the enclosed listing of write-offs of various accounts receivable and NSF motor vehicle checks. Per City Policy 3300.14,

“It shall be the responsibility of the Finance Manager to oversee the collection of these accounts receivable and to annually prepare a list of write-offs to be presented to the City Council for consideration of removal from the accounts receivable records of the City.”

The City Attorney’s office has reviewed and approved the following write-offs.

Accounts receivable (years 2011 through 2014)	\$3,982.65
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Requested Action

City Council approve the Accounts Receivable Write-Offs as presented.

Attachments:

Write-Offs Documentation